

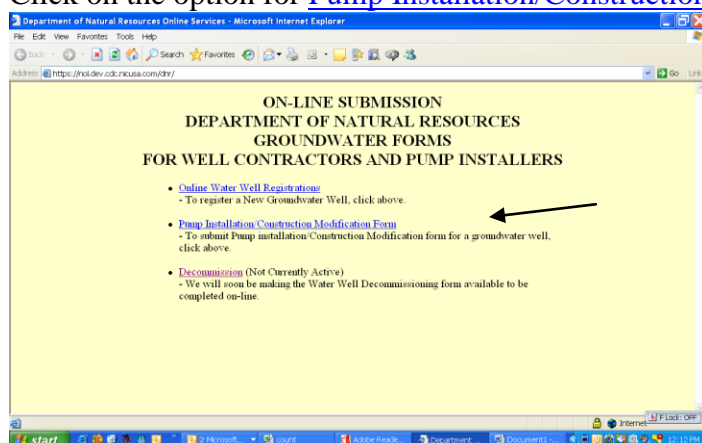
ONLINE PUMP INSTALL/CONSTRUCTION MODIFICATION WATER WELL SUBMITTAL SERVICE

1. Access the Department of Natural Resources Groundwater home page on the web at <http://dnr.nebraska.gov/gwr>. Use option at the left of Wells Data Retrieval.
2. Scroll down to “Other on-line options:”

To Register a New Ground Water Well, Click Here [For well contractors only]

To Submit Pump Install/Construction Modification, Click Here [For well contractors/pump installers only]

3. You may pick either option listed in number two, they both will lead you to the same location, we have just given you two options so that anyone who was familiar with the well registration process would not be confused about losing their link.
4. When you have clicked on one of the options you will be prompted to supply your user name and password that was supplied to you by Nebraska.gov after you submitted your Water Well Service Agreement. Once you have typed this in you can click on the box next to “Remember by password”. This will allow your computer to remember your user name and password and you will not have to type it in each time.
5. You are then at a page with options for registering wells, submitting pump installation/construction modifications and eventually decommissioning forms.
6. Click on the option for [Pump Installation/Construction Modification form](#)



7. This will take you to the Nebraska.gov program used to submit the above form. To start a new application, click on the “Start a new Pump Installer/Contractors Modification Application” located box on the right.

Department of Natural Resources - 09/20/2007 - Microsoft Internet Explorer

Address: https://hol.dev.cdc.nicusa.com/dnr/pumpinst/index.phtml

Nebraska Department of Natural Resources On-Line Water Well Pump Installation and Construction Modification System

!! All Pump Installations and Construction Modification forms submitted through Nebraska.gov will not receive a copy back in the mail to the contractor. Copies of forms can be printed off the web!!

User: License No: - /

Pending Applications:

- Edit record --> [118769644123543 - BEN HURK](#)
- Edit record --> [118769740823822 - A ANDERSON](#)
- Edit record --> [11896204427761 - WINNING ONE](#)
- Edit record --> [119005332315424 - JONES](#)

Applications with errors:

- Edit record --> [11889103495709 - SMITH](#)
- Edit record --> [11891039955706 - SMITH](#)
- Edit record --> [119005332315424 - JONES](#)

Welcome to DNR's Online Pump Installation and Construction Modification System.

[Start a new Pump Installer/Contractors Modification Application](#)

8. This will start a new form. You fill out the information as you would on the paper form. When you click on submit at the bottom of each page.

Department of Natural Resources - Section 1-A - Microsoft Internet Explorer

Address: https://hol.dev.cdc.nicusa.com/dnr/pumpinst/app.php

Pump Installation and Construction Modification Forms

Section 1-A: Well Owner Information

Application No: **119030843015429**
Contractor ID: 999999

Well Owner Information (you must fill in either Owner Name OR Company Name)

a. Well Owner's First Name Last Name

Company Name

Attention Name

Address

City State Zip Telephone () - (digits only)

View/Edit Section [[Main Page](#)]

[Reset Form](#) [Submit section 1-A](#)

9. The page will be checked for errors. It will pop up errors at the top and erase the information that is incorrect. You can then put in the correct information and submit the page again. The page will not advance until there are no more errors that the

computer is able to check.

Department of Natural Resources - Section 1-A - Microsoft Internet Explorer

Address: <https://hol.dev.cdc.nrcusa.com/dnr/pumpinst/app.php>

Pump Installation and Construction Modification Forms
Section 1-A: Well Owner Information
Application No: **119030843015429**
Contractor ID: 999999

The following errors were detected on **Section 1-A** of your submission:

- Please enter an address
- Please enter the city
- Please enter a valid 2 letter state abbreviaton
- Please enter a zip code

Well Owner Information (you must fill in either Owner Name OR Company Name)

a. Well Owner's First Name Last Name

Company Name

Attention Name

Address

City State Zip Telephone

10. You will be asked Yes or No on each section of the form. If you are not submitting for the information in that section you can say No. If you say Yes and then realize that you didn't want that section, you can change to No.

Department of Natural Resources - Section 2-A - Microsoft Internet Explorer

Address: <https://hol.dev.cdc.nrcusa.com/dnr/pumpinst/app.php>

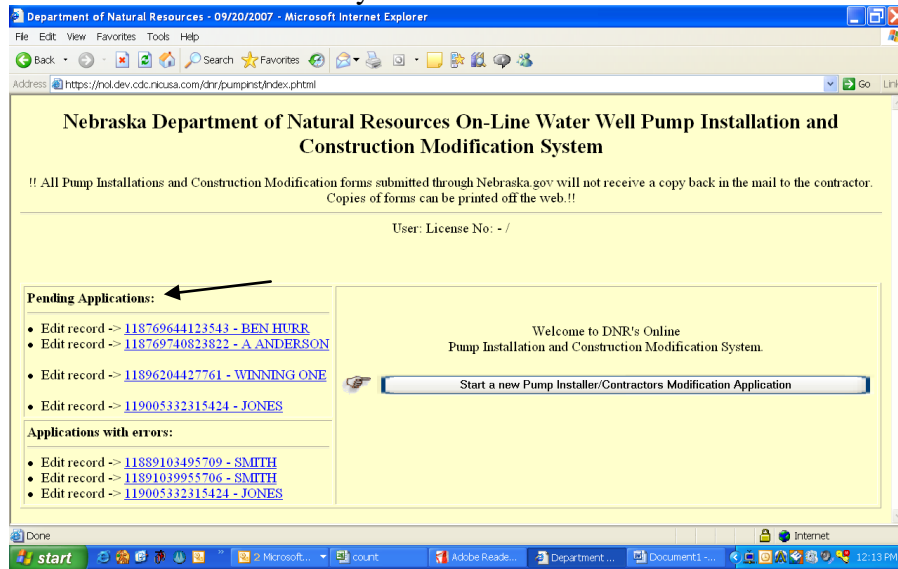
Pump Installation and Construction Modification Forms
Section 2-A: Pump Installation and Construction Modification
Application No: **119030843015429**
Contractor ID: 999999

2-A. Pump Information:
Is this being submitted for pump installation or modification of pump? ☐ Yes ☐ No

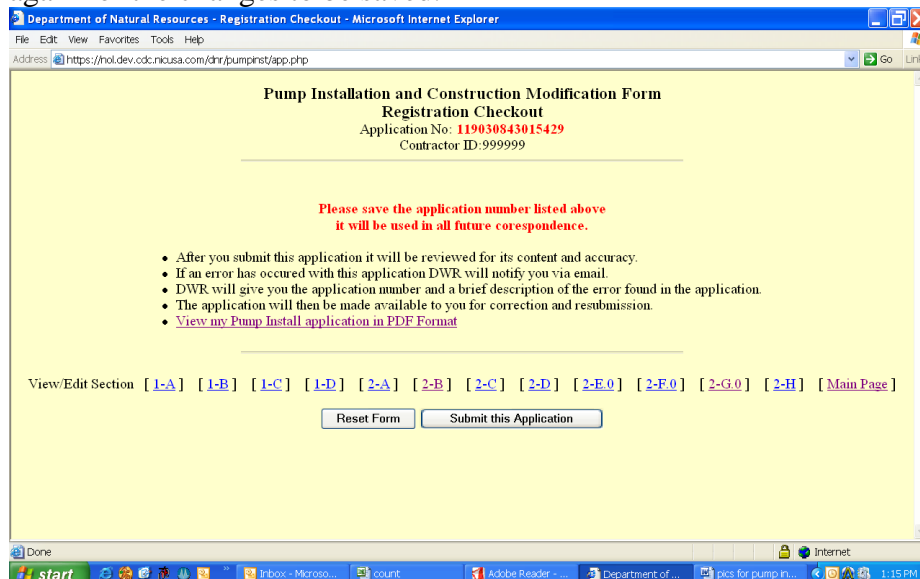
View/Edit Section [[1-A](#)] [[1-B](#)] [[1-C](#)] [[1-D](#)] [[Main Page](#)]

11. At any time during the form, if you do not want to complete it at this time you can return to Main Page. This will return you to the starting page and put the application into the pending area to be used later. If you decide that you did not need that form, you can send an email to pam.bonebright@nebraska.gov with the application number

and it will be deleted from your files.



12. Once you have completed all sections you will be at the end of the form. You can either submit the form, return to Main Page or edit the form. To edit a section you would click on the section listed. If you make changes, you must submit that section again for the changes to be saved.



13. Once you Submit this Application it will be sent to the Department of Natural Resources for review. If the application is accepted, a copy will be sent to the owner and the image will be made available on the web through the well registration number. If the application is rejected, you will receive an email explaining the reason and the application will be returned to you in the Application with Errors section of your starting page.

If you have any questions, please do not hesitate to contact Pam Bonebright at (402)471-0572.